

## **ACM SIGGRAPH Executive Committee Minutes (PUBLIC)**

**Tuesday, 11 March 2025**

2 - 3 PM PT/ 5 - 6 PM ET

### **Attendees:**

Eakta Jain, Executive Committee Chair  
Brad Lawrence, Executive Committee Treasurer  
Tomasz Bednarz, SIGGRAPH Asia CAG Chair  
Marcia Daudelin, Conference Administration  
Dena DeBry, Nomination Committee Chair  
June Kim, Executive Committee Director  
Scott Owen, Governance Advisory Board (GAB) Chair  
Mikki Rose, Conference Advisory Group, (CAG) Chair  
Katherine Ruff, Executive Committee Project Manager  
Courtney Starrett, Executive Committee Director

<b><u>AGENDA ITEM</u></b>	<b><u>PRESENTER</u></b>
<p><b>Approval of Meeting Minutes - 25 February Public and Private</b></p> <p>Two versions of the minutes were shared as requested in the 25 February Meeting. The EC Chair requested the EC to confirm that the Public minutes include the information as requested.</p> <p>There was a question raised regarding the EC Chair update around the contracts up for negotiation in the public minutes. The Chair stated that the EC was invited to be involved in the contract renegotiation process as previously it has been difficult to adjust fixed costs for SIGGRAPH as they are related to contracts with contractors which are set a few years ahead of time as and when those contracts were negotiated.</p> <p>The GAB Chair confirmed that there are only six voting members present which doesn't represent a quorum. As such, a vote cannot be taken. The minutes will be voted on at the next meeting.</p>	Eakta Jain
<p><b>Chair Updates</b></p> <ol style="list-style-type: none"> <li>1. The Chair-Elect will be Acting Chair (March 16-21) while the Chair is unavailable.</li> <li>2. The EC was reminded that there is a parking lot tab for the EC to share ideas for future meetings or to include items that were not able to be discussed during meetings.</li> <li>3. SIGGRAPH has an OpenTOC for <a href="#">S/SA/Specialized Conferences</a> which means that links from these conferences are made available without navigating through the ACM paywall. The workflow for posting these links has been updated and links will now be consistently posted to the website.</li> <li>4. The EC is asked to review and give their committees a heads up about the annual report. The project manager will also be reaching out for materials for the May meeting ahead of time.</li> <li>5. SCs were asked to do a thought exercise around reducing expenses. Changes to SIGGRAPH revenue result in future revenue reductions and concerns, so standing committees have been requested to provide input on how they could cut 10% of their expenses. The EC has been invited to review the summarized responses. The purpose of the exercise is to help the EC understand where budgetary changes could be made.</li> </ol>	Eakta Jain
<p><b>EC Liaison Updates</b></p> <ol style="list-style-type: none"> <li>1. The EC liaison to the Underrepresented Travel Grant committee noted that they voted to extend the Underrepresented Travel Grant application deadline for the grant to April 15; accept notifications will be sent on May 1, 2025 <ol style="list-style-type: none"> <li>a. It was shared that the previous deadline was challenging for some folks from the Education Committee to submit, as some program submitters need assistance. The EC discussed the language in the grant which specifies that someone can only receive one grant per conference year. The EC clarified that this clause is put in place in case the grant is able to be extended to SIGGRAPH Asia.</li> </ol> </li> <li>2. The Education Committee liaison shared that the Digital Arts Committee planned to work with the Vancouver Mural Festival (VMF), but VMF did not receive the necessary funding so they will not be working with them this year.</li> <li>3. The Nominations Chair shared that she will be sending the FYI today about the final candidates for the EC slate from the Nominations Committee. If there is time at the end of the meeting, she will share a preview.</li> </ol>	Liaisons
<p><b>SA2026 statement around location choice</b></p> <ul style="list-style-type: none"> <li>• Alignment of SA2026 statement with organization DEI values on siggraph.org</li> <li>• <a href="https://www.siggraph.org/siggraph-365/diversity-equity-and-inclusion/">https://www.siggraph.org/siggraph-365/diversity-equity-and-inclusion/</a></li> <li>• <a href="https://www.siggraph.org/committees/diversity-equity-and-inclusion-committee/">https://www.siggraph.org/committees/diversity-equity-and-inclusion-committee/</a></li> </ul>	Eakta Jain/Tomasz Bednarz

<p>The EC had a discussion around concerns raised about the SA2026 location.</p> <p><b>ACTION</b> -SACAG Chair to work with SACAG and KM to update the draft statement based on EC discussion-</p>	
<p><b>May meeting</b></p> <ul style="list-style-type: none"> <li>• Draft agenda for feedback (add items, articulate goals, self-assign prep work)</li> <li>• May meeting (agenda above) to start on Friday morning</li> <li>• Any other items?</li> </ul> <p>The EC requested the EC's input on making the meeting an all day Friday meeting and half day Saturday meeting to allow for folks to fly back Sunday. Some on the EC will miss a full day of work on Thursday and Friday, resulting in using vacation days. The EC is looking to cut down on costs.</p> <p>The GAB Chair asked if SC chairs are invited; the EC Chair confirmed that it is EC only. The EC was asked to self-assign group work in areas that they feel would benefit from prepwork. The EC is to engage in any prepwork ahead of time.</p>	Eakta Jain
<p><b>Canada-US Relationship with Respect to SIGGRAPH</b></p> <p>The EC discussed the ever changing relationship between the US and Canada in the context of SIGGRAPH 2025. The CAG Chair noted that there's not much that can be done, but they have a good relationship with Destination Vancouver, the local travel bureau, who keeps the CAG up to date on politics there. There is a virtual option available in case attendees don't feel comfortable or cannot attend live, though presenters are still required to attend in person except in extenuating, case-by-case basis circumstances. It's possible that SIGGRAPH will see a greater request for virtual presentation options. Right now it's a case by case basis. Emphasizing it being an international conference could help with local PR.</p>	
<p><b>Budget</b></p> <p>The treasurer will send the organization budget via email and ask for comments to EC-voting as it is behind schedule. Voting will then happen via email. If voting is next week, the EC Chair-elect will need to call for a vote.</p>	Brad Lawrence
<p><b>EC Slate</b></p> <p>The Nominations Committee Chair shared the slate onscreen with the EC. The EC commended her for her work on the slate.</p>	Dena DeBry
<p><b>Meeting Adjourned</b></p>	Eakta Jain