

ACM SIGGRAPH Leadership - EC Only Meeting Minutes

Friday 16 February 2024

2 - 4 PM PT/ 5 - 7 PM ET

Attendees:

Mona Kasra, Executive Committee Chair
David Spoelstra, Executive Committee Treasurer
Elizabeth Baron, Executive Committee Director, Past Chair
Tomasz Bednarz, SIGGRAPH Asia Conference Advisory Group (SACAG) Chair
Shimin Hu, Executive Committee Director
Masa Inakage, Executive Committee Director
Eakta Jain, Executive Committee Chair - Elect
Brad Lawrence, Executive Committee Treasurer - Elect
Barbara Mones, Executive Committee Director (virtual)
Mikki Rose, Conference Advisory Group, (CAG) Chair
Alla Sheffer, Executive Committee Director
Courtney Starrett, Executive Committee Director
Scott Owen, Governance Advisory Board (GAB) Chair
Marcia Daudelin, Conference Administration

Agenda:

Friday 16 February 2024 5:00 PM - 7:00 PM ET

No recording

Time Needed	Agenda Item	Presenter
15 Mins	EC Debriefing - Day 1 <ul style="list-style-type: none">• Feedback<ul style="list-style-type: none">○ The Standing Chairs appreciated being a part of the meeting.○ The breakout groups were a good mix.○ It was interesting to see how people interpreted the pillars; and seeing them try to align their activities with the pillars.	Open Discussion
40 Mins	EC Groupings Liaison Discussion <ul style="list-style-type: none">I. Discussion:<ul style="list-style-type: none">A. How can the EC improve or adjust the EC liaison structure to better align with organizational needs and goals? This has been the model for the last	Mona Kasra

Time Needed	Agenda Item	Presenter
	<p>few years.</p> <ol style="list-style-type: none"> 1. A suggestion that the liaison meet once per month for 15 minutes prior to the EC Bi-weekly Call. <ol style="list-style-type: none"> a) Maybe this can be an email, providing a report out. Every month a different Liaison reports out via email. 2. Office hours with the EC & SC where people can drop in and answer questions. One hour each week on the calendar and people can Zoom in; 1-2 people sign - up for office hours. Create a calendar invite for Office Hours. <ol style="list-style-type: none"> a) CHI does this and it is very popular among their steering committees and executive committee. <p>II. New strategies to involve EC liaisons in the organization's budget cycle decisions.</p> <ol style="list-style-type: none"> A. 2 major touchpoints <ol style="list-style-type: none"> 1. The way the budget is decided and, 2. the Standing Committees annual reports. 3. The EC liaison is not involved in either of these. B. Budget proposal form process <ol style="list-style-type: none"> 1. Suggestions: <ol style="list-style-type: none"> a) Next year, start having the proposal style budget process flow through the liaison role. <ol style="list-style-type: none"> (1) Budget form was very useful and had the chairs be forward thinking. (2) The liaison being a part of this process would be beneficial and would have more investment for both chair and liaison fostering better communications. 2. The budget process is a huge task. The goal of having the liaison participating in this process is to make them aware of the requests of the groupings. <ol style="list-style-type: none"> a) Provide last year's budget to the 	

Time Needed	Agenda Item	Presenter
	<p>chairs, have them provide an updated budget and that can be a check; then a meeting will not need to be scheduled with the treasurers.</p> <p>(1) The treasurers did provide last year's budget.</p> <p>3. Need to explore ways to reduce the work of the Chair.</p> <p>4. Give OKRs to the SC as a mechanism for reporting activity and knowing what they are doing.</p> <p>a) We need accurate and consistent information about the activities of the committees.</p> <p>b) In April we should consider how we want those reports to be done and what the role of the liaison is going to be.</p> <p>(1) Piloting a new reporting system; agenda item for the April meeting.</p>	
5 Mins	BREAK	
60 Mins	<p>ACM SIGGRAPH Bylaws</p> <p>I. Discussion:</p> <p>A. Proposed 4.9 Appointed Directors - Bylaw change</p> <p>i. Option 1: The EC may appoint up to four voting directors. As with the elected directors, these individuals will serve three year terms and may be reappointed at most once.</p> <p>1. This does not guarantee that the CAG & SACAG Chairs are voting members of the EC.</p> <p>ii. Option 2: The EC may appoint up to four voting directors. The CAG Chair and SACAG Chairs are two of these directors. As with the elected directors, these individuals will serve three year terms and</p>	Scott Owen

Time Needed	Agenda Item	Presenter
	<p>may be reappointed at most once.</p> <ol style="list-style-type: none"> 1. This guarantees that the CAG & SACAG Chairs are voting members of the EC. iii. From the ACM perspective, they want to know why none of the directors have stepped up and volunteered for the treasurer role which would solve the issue presented. <ol style="list-style-type: none"> 1. EC responses: <ol style="list-style-type: none"> a. There has been an assumption that other directors do not want to fill that role. b. The EC does prioritize looking for elected directors fulfilling that role but this is also the reason why the appointed director designation was created. c. Timing of the elections also impact the EC selecting an elected director for this role vs. appointed director. <p>Motion: Brad Lawrence motions to take a vote to appoint up to four voting directors. The CAG Chair and SACAG Chairs are two of these directors. As with the elected directors, these individuals will serve three year terms and may be reappointed at most once. Elizabeth Baron seconds.</p> <p>Option 2 - passes (9 yes, 2 no, 0 abstain) of the majority of directors present.</p> <p>The Chair will work with the GAB Chair to submit to ACM by the deadline, 29 February 2024.</p> <p>Timing of Election</p> <ol style="list-style-type: none"> I. Discussion: <ol style="list-style-type: none"> A. Proposed 9.3 Election - Bylaw change 	

Time Needed	Agenda Item	Presenter
	<p>1. 9.3 Election. The election will be conducted among eligible voters by ACM Headquarters by August 1, following the election procedures of the ACM, unless different procedures have been approved by the SIG Governing Board. The new directors will take office on September 1. Of all the ballots returned in an election, the candidates receiving the largest number of effective votes for each position win. The SIG Governing Board will resolve ties.</p> <p style="padding-left: 40px;">a) This is a simple change and so could possibly be approved by the SGB EC + ACM EC in time for this year's election.</p> <p>2. The reason the EC changed it before is to take advantage of the conference and publicizing the election.</p> <p>3. Another reason for the change is to give the Officer Selection Advisory Group (OSAG) more time to make its decision.</p> <p>EC has decided to table this for further assessment in the future.</p>	
	Close Meeting	Mona Kasra