

ACM SIGGRAPH Executive Committee Agenda

Tuesday, June 6, 2023

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Jesse Barker, Executive Committee Chair
Elizabeth Baron, Executive Committee Past- Chair
Shimin Hu, Executive Committee Director
Masa Inakage, Executive Committee Director
Eakta Jain, Executive Committee Director
Brad Lawrence, Executive Committee Treasurer
Barbara Mones, Executive Committee Director
Mikki Rose, Conference Advisory Group, (CAG) Chair
David Spoelstra, Executive Committee Treasurer- Elect
Tomasz Bednarz, SIGGRAPH Asia, Conference Advisory Group (SACAG) Chair
Thierry Frey, Nominations Chair
Scott Owen, Governance Advisory Board, (GAB) Chair
Joaquim Jorge, External Relations Chair

ACM SIGGRAPH organizational policies and procedures document - [linked here](#)

Join by computer or phone:

Link: <https://us02web.zoom.us/j/2580029176?pwd=bIR1NmU1MFV3eUdOSElwRIhTOUMzQT09>

Call-in: +13126266799,,2580029176#

or +13017158592,,2580029176#

Meeting ID: 258 002 9176

Password: siggraph

Minutes:

1. 23 May 2023
 - a. Vote - PASSED

Agenda:

EC Deliverables Tracker - [linked](#)

Agenda Item	Presenter	Time Needed
Chair's Update 1. Standing Committee (SC) presentations scheduled on EC off-week	Jesse Barker	5 Mins

Agenda Item	Presenter	Time Needed
a. 11 & 25 July 2. No EC meeting 4 July - US Holiday 3. Agenda items for 29 & 30 June a. ITS is scheduled for 29 June, 2:30pm-3pm PT b. DEI is scheduled for 30 June, 3pm-4pm PT		
Memorandum of Understanding (MOU) Between ACM SIGGRAPH & Spark CG Society 1. Discussion a. The External Relations Committee's purpose is to establish directional and bilateral relations with other similar CG organizations. Spark CG Society is based in Vancouver. i. The proposal is to renew the current MOU between ACM SIGGRAPH and Spark CG Society. 1. A future goal of the External Relations committee is to streamline the renewal process for MOUs. 2. The committee needs a clear strategy from the EC regarding what they want from these bi-lateral agreements. Our mission does state that we should align our mission with the strategic objectives/pillars of the organization. b. The EC previously discussed wanting these relations to be bi-directional. For example, receiving passes to SIGGRAPH or SIGGRAPH Asia (SA), but what do we [ACM SIGGRAPH] do when we attend their event(s)? What do we engage with them on? i. In future MOUs want to clearly state that the purpose is more than an exchange of people but content between the two organizations. c. Today we will be discussing Spark CG but there are few other organizations that we have MOUs with that we will be discussing	Joaquim Jorge	20 Mins

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in the future, Laval Virtual, a big VR conference that happens in Laval, France and Digital Content Association of Japan (DCAJ). i. The proposed MOU will need a paragraph added regarding our content being available and shared at Spark CG meetings and vice versa for SIGGRAPH and SA. For example, we have made our content available at <i>IEEE</i> conferences. d. MOTION: David Spolestra moves to renew the MOU for Spark CG seconded by Eakta Jain. i. Vote - PASSED (10 yes, 0 abstain, 0 no)		
Need for Late Breaking Conference Content in Fast Growing Research Areas 1. Discussion a. Fast moving topics like AI i. Between SIGGRAPH submission deadlines and the opening of SIGGRAPH tremendous progress will be made with AI. b. A focus on specific topics like Digital Twin i. Should we [organization] come up with a Late Breaking program for the conference or should it be in the ACM Village or like Frontiers? 1. Mikki Rose has tasked David Spoelstranwith doing some research regarding a Late Breaking program. a. It is noted that CHI does a Late Breaking program that does well. Another idea is to do this program as a Posters program. b. Mikki Rose, not sure we will be able to get something together for SIGGRAPH 2023 but	David Spoelstra Tomasz Bednarz	15 Mins

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possibly for SA 2023. c. Previously had a Late Breaking program which ended because it was hard to get information on websites and in schedulers to market the program in a timely manner. i. One of the issues that came up in the past was that the submitters were submitting to Late Breaking because they missed other programs deadlines. The conference would need a way to prevent this from happening. 1. Will have to decide if the content would be juried or curated. It is recommended to limit the topics for this program which could prevent submitters attempting to get their content in when they missed previous submission deadlines. d. Tomasz Bednarz has discussed at SACAG and they are in full support of having topics like Digital Twin and Generative AI. i. Further discussion will be had to devise a plan of action.		
Nominations Standing Committee Presentation to the EC 1. Presentation a. Goals of the Nominations Committee for 22/23 term i. Find candidates for 2023 elections. ii. Recommend potential candidates for chairs of standing committees. b. Goals for the coming term (23/24) i. Find candidates for 2024 elections. ii. Recommend potential candidates for chair standing committee. c. Short term Goals for the Committee i. There are 11 Standing Committees chairs that term end next year and the nominations committee will be tasked with finding candidates for	Thierry Frey	20 Mins

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more than half of the Standing Committees. ii. This year the committee struggled to find chairs for three of the Standing Committees. 1. The Nominations Committee discontinued events at SIGGRAPH like meet the candidates and meet the EC because of low attendance. iii. One idea/recommendation from the Nominations Committee is to re-stagger the end terms for the chairs. 1. Ask a chair whose term is ending to stay on for one additional year. iv. Nominations Committee Challenges 1. Finding candidates for the Nominations Committee - they need an odd number of members. 2. The need for detailed committee description for recruiting. a. Standing Committee chairs were tasked with providing this to the EC. b. Recommends utilizing a volunteer management module. Recommends inquiring with Linklings to see if they can develop a volunteer management module within Linklings. 3. Organizational Vision a. The Nominations Committee chair struggles with providing an in depth response to		

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candidates when asked. b. The EC should communicate more frequently what the Organizational vision is (post on the website or via newsletter). v. EC Support Needed 1. We need the EC to restructure the Standing Committees. a. One idea is to extend some terms for the purpose of finding a better balance. 2. What is the most effective method of communicating on a regular basis with the EC? a. Currently have bi-weekly calls with Chair and Chair-elect. b. Annual call with the Treasurer which has been working well. c. Which are working well for the Nominations Committee.		
Liaison Update	Open to Groupings Liaisons	0 Mins