

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, February 15, 2021

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Adam Bargteil, Executive Committee Director
Jesse Barker, Executive Committee Chair-elect
Elizabeth Baron, Executive Committee Chair
Marcia Daudelin, Conference Management
Jenna Feldman, Project Manager
Adam Finkelstein, Executive Committee Director
Masa Inakage, Executive Committee Director
Mona Kasra, Executive Committee Director
Barbara Mones, Executive Committee Director
Scott Owen, Governance Chair
Hanspeter Pfister, Executive Committee Director
Mikki Rose, Conference Advisory Group Chair
David Spoelstra, Treasurer

Approve EC Meeting Minutes - February 01, 2022

i) Vote: **Approved via Unanimous Consent**

1) Volunteer Recruitment Success (Adam F.)

- a) New Communities, Nurturing Communities, and Volunteers groups have gotten volunteers from the tracker and encouraged other groups to check it out as well to fill volunteer roles in the future.

2) Focused Communities Discussion (Mona)

- a) The Education Committee Soiree needs resources and they haven't been able to get in touch with the Communications committee. Mona inquired about creating a new YouTube channel for the Education committee.
 - (1) Mona to work with Elizabeth and David to understand capabilities for these items.
- ii) The Education Committee also completed the beta-testing for the Standing Committee tracker. Elizabeth and Jenna will reach out to confirm Glenn's feedback on the tool.
- b) The Education Committee will reach out to Aaron Hosier to inquire about Zoom accounts.
 - i) As a note, SIGGRAPH has a site license through Gather.Town over the next year for any group that would like to use it.

3) ACM SIGGRAPH Village (David/Adam B.)

- a) Formerly, the Chair of the Membership Committee ran the SIGGRAPH Village. As there is no chair, the Chapters Committee has offered to take it over. The main contact is Federico Burch.
 - i) This has been shared with the Focused Communities group and Fed has started attending the meetings.
 - (1) The group has questions about what resources are shared and what capabilities there are for a hybrid environment.
 - (2) As of now, there have been conversations with Dawn and other conference points of contact about the space for SIGGRAPH village.
 - ii) There was a question regarding conference content on the conference 2022 website, it was shared that with this request, Marcia and Mikki will follow-up with SIGGRAPH Marketing to discuss creating a page for SIGGRAPH Village content.
 - (1) Dawn just had a meeting with AJ to discuss the village. Currently, they have had conversations about space on the main level, but not any expansion of it. If there is discussion of expanding space, that needs to be discussed now with Dawn.

4) Governance Items (Scott)

- a) Section IV: ACM SIGGRAPH Budgets and Financial Policies
 - i) Governance Suggests adopting a paragraph that gives further details on the process for the future.
 - ii) **Adam B. moved to approve. David seconded**
 - (1) **Vote:** Adam B. Adam F., Elizabeth, Mikki, David, Brad, Masa, Hanspeter, Mona, Barbara, and Jesse voted to approve.

(a) APPROVED

5) ACM SIGGRAPH Cares Discussion (Elizabeth)

- a) Historically, the position has been hard to fill with no one to lead it currently. With the process listed on the website, there was a suggestion about possibly briefing high-level volunteers on the process and training to address these situations to address it immediately vs. having the committee. It was noted that the feedback discussed here will be given to Tony Baylis.
 - (1) <https://www.acm.org/special-interest-groups/volunteer-resources/officers-manual/policy-against-discrimination-and-harassment>
 - (2) <https://www.acm.org/about-acm/reporting-unacceptable-behavior>
- b) It was agreed amongst the EC that this would open up volunteers to liability when these situations arise and noted this position was a necessary role which was originally created to make sure these situations were addressed promptly and there was a human that could be talked to and help individuals navigate situations as they arise.
 - i) The EC discussed considering a third party professional to be in place to address these situations.

6) EC Meeting at conference/next EC Strategy meeting (Elizabeth)

- a) Elizabeth discussed the EC meeting at the 2022 conference in-person. From the poll there were enough answers to warrant planning for an in-person meeting.

There was discussion about having the meeting either the Sunday or Saturday before the conference.